



FFA Record Book & Show Application

Applicant Name _____

Cell Phone Number _____ Chapter _____

Statement of Candidate and Parent/Guardian

We have prepared this application and certify that the records are true, complete and accurate.

Date

Parent/Guardian Signature

Date

Candidate's Signature

Certification

I have verified this application and find that the statements contained herein are such that I am able to recommend him/her be able to show and compete in the record book contest. I verify that he/she has conducted themselves in a manner to be a credit to the organization chapter, school and community.

Date

Advisor's Signature

FFA AET Record Book Rubric

| Areas: | Description: | Points Available | Points Awarded |
|-------------------------------------|--|------------------------------|----------------|
| Signature Page & Presentation | Print this document (Application and Rubric) and obtain signatures (Student, Parent, & Advisor). The application and rubric should be added to the top of the "Complete Record Book Report". Clean printed pages. Staple in the left corner. To print, go to "Reports," tab and choose "Complete Record Book Report," then "All (pdf)" and print. | 5 | |
| Experience Manager Setup (Gears) | Add New Experience at the beginning of your project. Enter all information and choose the Market/Replacements Manager. This is where you will buy and sell your animal and make entries for weights, antibiotics, deworming, etc. (It can be found at the bottom of the finances tab after selected in the setup). Is the livestock project purchased as "Inventory for Resale" in the Market Manager? | 5 | |
| Experience Manager (Clipboard Icon) | Annual Summary (Description/Scope) for Market Animal Project is complete with skills and responsibilities. If you see a red "x" next to clipboard if this is incomplete. | 5 | |
| SAE Plan (pencil icon) | A detailed plan (Written in the proper tense including details in the four tabs under the pencil icon of the experience manager (If you use the example at the top of each tab, you will cover all areas needed) : The <u>description</u> tab includes of summary of the project, start and end dates, 3 project goals, who is assisting with your project and how and safety considerations. The "Time Investment" tab includes the time you plan to spend in per week and what kind of activities, as well as, key dates or events in the project. Be sure to include the time investment your parents or others helping with your project will invest. The "Financial Investment Tab" includes the source of the financial resources. Non-current items reasonable and appropriate are explained. Include any financial agreements between you and your parents or others helping with your project. The "Learning Objectives" tab includes a minimum of 3 AFNR skill planned activities. | 5 5 5 5 | |

| | | | |
|--|---|-----------|--|
| Budget (\$ icon) in the Experience Manager | Reasonable budget is planned (\$ icon). This is a <u>plan</u> , it does not need to be changed if you don't follow the plan exactly. | 5 | |
| Portfolio Pictures | Document the beginning, middle and end of your project. Each photo MUST include a caption which tells a story. Include a minimum of four (4) pictures and a maximum of eight (8) pictures. Enter your pictures in the portfolio on the left menu in AET. Make sure to choose the correct experience (Market Livestock Project) from the drop down menu. | 10 | |
| Experience Related Journal Entries | Complete detailed journal entries for your duration of your project are appropriate and reasonable. It is okay to add weekly or monthly feeding hours if daily hours are too tedious. | 15 | |
| Operating Expenses | Are financial entries appropriate and reasonable for the project duration (feed, equipment, grooming supplies, vet expenses, etc). | 15 | |
| Management | Detailed entries of animal weights, medicine administered, and vet visits. | 5 | |
| FFA | Officer, committee chairperson, or participating member of a major committee is logged for this school year. FFA activities are logged for this school year. Parliamentary Law Procedures learned are logged (Min of 3). | 10 | |
| Community Service | Participated and logged community service. | 5 | |
| Extra Points: | Available if outstanding effort has been presented in records. | 10 | |
| TOTAL: | | 100 | |